

Check List for Cleaning Cobblestone Cottage

Date

Cleaned by

Signed

Appropriate protective clothing should be worn when cleaning.

Cleaning Check List

All surfaces are to be cleaned first, then disinfected

Consideration should be taken to address the impact of children as well as adults: touching lower wall heights and parts of furniture.

Cleaning should start in the furthest corner of each room and work towards the door. Bathrooms last. Aim is not to re-enter a room. Reduce dirty load first - remove laundry, remove bins and recycling, stack dishwasher, flush loos with the lids down.	
Entrance - clean on exiting property	
Keys cleaned	
External handles wiped and disinfected	
Living Spaces	
Internal doors and door furniture wiped and disinfected	
Bannisters wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment, wifi hub and remote controls wiped down. Remotes placed in new plastic bags	
Soft furnishings and curtains misted	
Mirrors cleaned	
Windows cleaned	
Hard flooring hoovered and mopped with virucidal disinfectant	
Empty Bins and disinfect	
Wipe down fire extinguishers	
Kitchen	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	

All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment wiped down	
Hard flooring hoovered and mopped with virucidal disinfectant	
Empty Bins and disinfect	
Washing machine / dish washer / microwave / kettle / toaster: clean and sanitise doors, handles and controls	
Oven and hob: clean and disinfected surfaces, doors, handles and controls	
Fridge: clean and disinfected inside and out, including handle	
Pans, crockery, utensils to be washed in the dishwasher	
Drawers and cupboards wiped and disinfected	
Clean and disinfect high chair	
Bedrooms	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment, wifi hub and remote controls wiped down	
Drawers and cupboards wiped and disinfected	
Soft furnishings and curtains steamed	
Mirrors cleaned	
Windows cleaned	
Empty Bins and disinfect	
Bathrooms	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
Clean tiles	
Clean shower / bath / sink including pedestals and splashbacks	
Remove shower head and clean	
Clean and sanitise taps	
Clean plugholes and pour disinfectant down	
Clean and sanitise toilet bowl using a toilet brush to agitate the cleaning process and include under the toilet rim. Flush with lid down.	

All surfaces and furniture, including skirting boards wiped and disinfected	
Mirrors cleaned	
Hard flooring hoovered and mopped with virucidal disinfectant	
Soak toilet brushes in bleach	
Outside Space	
Ensure bins are labelled (separate bin for used cloths and protective clothing)	
Disinfect bin lids	
Clean outdoor furniture and gates	
Clean Barbeques	